



Grant Program

The Dubuque Old House Enthusiasts is a charitable organization promoting historic preservation, conservation, education and awareness.

The Old House Enthusiasts organization prides itself in promoting the splendid stock of older homes and historic buildings in Dubuque.

Monthly meetings are held the second Thursday of each month, often featuring a guest speaker, and end with plenty of time to trade old house restoration tips and stories.

Each year the group sponsors the Annual DubuqueFest Old House Tour to allow community members and visitors the opportunity to enjoy and appreciate a sample of Dubuque's historic treasures, as well as to promote interest in their preservation. The tour serves as a fundraiser for area historic places and educational materials supported through this grant program.

Each year the organization provides assistance to a worthwhile preservation related effort. Some of our past efforts have included:

- Grand Opera House and Theater restoration
- Shot Tower restoration
- St Raphael Cathedral area beautification plan
- Carnegie-Stout Public Library Restoration
- Ham House Museum
- Old Jail Museum

Eligibility Requirements

This funding opportunity is open to governmental units, schools (K-12 and collegiate), and Dubuque area nonprofits with 501(c)(3) designations.

Definition of Historic Preservation:

Historic preservation is the practice of protecting and preserving sites, structures or districts which reflect elements of local or national cultural, social, economic, political, archaeological or architectural history. (<http://www.angelfire.com/journal/millrestoration/preservation.html>)

Historic Preservation Programs:

- Historic preservation efforts must conform to city and federal guidelines for the structure (i.e., if the building is in a preservation district, work must be approved by the City of Dubuque Historic Preservation Commission; if a National Landmark, work must comply with the Secretary of the Interior's Standards for Historic Preservation)
- Consultant fees (i.e., architect, structural engineer, restoration expert, etc.) are acceptable

Education Programs:

- Educational programs, exhibits or signage must be preservation related.
- Planning, hosting, or speaker fee for an educational seminar are acceptable
- Development of educational libraries in-office
- The program must be designed to provide awareness of historic preservation in Dubuque and of the Old House Enthusiasts

Evaluation Criteria:

EVALUATION CRITERIA: Applications for funding will be evaluated on a point system and the applicants' responses will be determined for each pointed section. Categories pointed "0" are included for the grant review committee's clarification. All categories must be completed.

1. Application Information: 0 points
2. Project Summary: 40 points maximum
3. Project Objectives: 10 points maximum
4. How will this project benefit the public? 15 points maximum
5. Describe your target audience: 5 points maximum
6. Project Timeline: 10 points maximum
7. Project Budget: 15 points maximum
8. How will the Old House Enthusiasts be acknowledged? 5 points maximum

Limitations:

The grant project should be located within the city limits of Dubuque, Iowa. *The Board reserves the right to fund a project that falls outside of those limits under their discretion.* Email OHEGrants@gmail.com for more information.

This grant funding cannot be used for

- Food
- Travel expenses or seminars
- Salaries, wages, benefits, or other employee-related costs
- Operating expenses (staff, rent or lease payments, utilities)
- Capital campaigns
- Endowment funds
- Political causes, candidates, and lobbying efforts
- Individuals, including scholarships and personal benefits
- Project expenses incurred prior to grant award notification
- Projects that received funding in the previous fiscal year are ineligible for one year after the awarded grant ends

Formatting:

Please limit narrative responses to questions 2 through 8 to 3 pages with font size of 12 points. We request that you print this application double-sided to save paper.

Attachments:

Please provide the following attachments:

- IRS Nonprofit Letter
- Board of Directors list
- Photos of the project (if applicable)
- Consultant resumes (if applicable)

Contact Information:

For more information or if you have questions, please contact Meg Wall-Wild at OHEGrants@gmail.com.

Important Dates:

- Application: Available online at <http://www.dbqohe.org/> on February 1, 2010
- Deadline: Applications submitted by mail must be postmarked by March 1, 2010, or emailed by 5:00 pm on March 1, 2010
- Decision: March 11, 2010
- Notification: March 15, 2010
- Timeline: The project should start no earlier than April 1: Project timelines should not exceed 18 months.
- Reporting: Final report is due 30 days after project completion



c/o Meg Wall-Wild
 1163 Highland Place
 Dubuque IA 52001
 OHEGrants@gmail.com

Please submit 3 copies postmarked March 1 or emailed by 5:00 pm to the above address(es).

Organization: _____

Contact: _____

Address: _____

Phone: _____ **Email:** _____

Website: _____

Project Name: _____

Requested Amount: _____

Has your organization applied for an Old House Enthusiasts grant before? Yes No

Has your organization received an Old House Enthusiasts grant previously? Yes No

Project(s)/Date(s): _____

501(3)c? Yes No If yes, Tax ID #: _____

Fiscal agent? Yes No If yes, Tax ID #: _____

Fiscal agent: _____

Type of Project (check one):

Historic Preservation

Is the building/site listed on the National Register? Yes No

Is the building/site listed as a National Historic Landmark? Yes No

Education

2. Project Uummary:

3. Project Objectives:

